

BLOXHAM PARISH COUNCIL

MONDAY 29 MARCH 2021

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhampc@aol.com
www.bloxhamparishcouncil.co.uk

19 March 2021

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Monday 29 March 2021 at 7.30pm** to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/88548849688?pwd=ZmNaR3FxMIJmRndtTWdBSDQxLzBXZz09>

Meeting ID: 885 4884 9688
Passcode: 069999

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 16 March 2021. **(Attached)**

7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 16 March 2021.

7:40pm – 7:50pm

6. **Chairman's Announcements**

- Meeting with Bloxham School on 17 March 2021

7:50pm – 8:00pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

8:00pm – 8:10pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

8:10pm – 8:20pm

9. **Planning**

i) Planning Applications - To consider the following planning applications:

- 21/00693/F, 14 Schofields Way, Bloxham - Change of Use of amenity land to domestic use and erection of fence
- 21/00576/F, Brompton Farm South Newington Road Bloxham - Two storey side and single storey rear extension.
- 21/00511/F, Wooden Hill Farm Barford Road Bloxham - Variation of Condition 2 (plans) of 19/01744/F - retain the steel portal frames and the existing roof profile.
- 21/00797/F, 19 Colesbourne Road Bloxham - Garage conversion, flat roof changed to pitched roof, two new rooflights, porch enlargement and material and fenestration alternations.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:20pm – 8:35pm

10. **Environment/Village Matters**

- i) Bloxham Annual Parish Meeting (APM) – To discuss the APM scheduled for Thursday 22 April 2021 at 730pm on Zoom.
- ii) 'No Mow May' – To discuss the grass verges in the village not being cut in May 2021 to help with biodiversity in the village. **(Report to follow)**

8:35pm – 8:45pm

11. **Financial Matters**

- i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and bank reconciliation. **(Report to follow)**
8:45pm – 8:50pm

12. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Parish Council Meetings Post 7 May 2021 – To discuss the format of Parish Council meetings once the emergency legislation expires on 7 May 2021. **(Report to follow)**
8:50pm – 8:55pm

13. **Correspondence** – Items of correspondence will be circulated to members. **8:55pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information. **8:55pm**

15. **Jubilee Hall Project** – To discuss the project at Jubilee Hall.
8:55pm – 9:10pm

16. **Staffing Committee** – To approve the recommendations in the minutes of the Staffing Committee meeting held on 10 March 2021. **(Minutes to follow)**
9:10pm – 9:20pm

17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Monday 12 April 2021
- Thursday 22 April 2021 (Bloxham Annual Parish Meeting)
- Wednesday 5 May 2021

9:30pm

18. **Items for the Future Agendas/Items of Information**
9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council ‘Drop-in and Chat’ Sessions are usually held on second Saturday of the month, at the Ex-Serviceman’s Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled Until Further Notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk